



Nursery Industry Development Transition Project



MONTHLY PROGRESS REPORT No. 22

Implementing agency: AFGHANISTAN NATIONAL NURSERY GROWERS ORGANIZATION (ANNGO)

Contract: DCI-ASIE/2012/295-861

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Reporting month: May 2014

Name/title: Zainulabudin Noor, General Manager

GENERAL ACTIVITIES INCLUDING ADMINISTRATION & LOGISTICS		
Date / location	Description of activities	Remarks
MAY 3-6	Participation to field managers training, collection of the required documents and also helped with ANNGO management staff on conducting training. Provision of food for three days for participants of field manager training. Updated contact list of field manager to RI, meeting with MAIL, distribution tools for NGAs, Meeting with ANHDO and PHDP II,	
May 10 – 14	Participation in interview of new ANNGO general manager translation to ANNGO Board in the panel, arranging r EU and Board meeting and contact to all Board to participate in EU meeting, and participated two days ANNGO Board meeting.	
May 17	Draft contract for ANNGO new general manager, arranged training in Herat and Zabul field managers. Discussing the issue of new general manager with PHPD II. Starting of the 1st day of work with ANNGO as General Manager, conduct a meeting with all the staff and after introduction. Briefing on progress of each component activities (planned and achievements).	
May 18	Meeting with Mr. Guiliano Masini Team leader of PHDP II to update him on GM new position as well new plans of activities. Meeting with Board Chairman about the pending activities to be completed for the next months. Discussion on the problem and opportunities for the NGAs and to make NGA's more active on marketing of their sapling (fruits, forests and ornamental)	
May 19	Meeting with NHLP team for discussion on study tour of ANNGO board members and technical staff to India. Obtain the main information and contact the National Horticulture Board members in India for facilitation of our team there. Meeting with Adela Bakhtiary (Head of Horticulture and Extension of MAIL) regarding request of Ornamental growers to be part of ANNGO in the future	
May 20	Coordination meeting between RI and ANNGO with PHDP TA and RI SO1 PM: <ul style="list-style-type: none"> • Preparation for new catalogue 2014-15 • Preparation for Result Oriented Mission • Revision of all activities, documents, reports and files • Data base for ANNGO and its update • Coordination between ANNGO,RI • Revise of by-law of ANNGO 	

May 21	Meeting with FAO (strengthening the Role of Women in Agriculture Development Project) team for better coordination of activities and conducting training for the women in the nursery industry, orchard management. All project activities have been discussed and encourage them to share their training programs with our project. Meeting with PHDP TA to discuss about the study tour of ANHDO staff to India with ANNGO.	
May 24	Meeting with Chairman of Board for discussion about the following issues: <ul style="list-style-type: none"> • Identification of staff for tour • Preparing the manuals for the project • Hiring of new Field managers • Update on the status of the training of the field managers Meeting with General Manager of ANHDO to discuss cost-sharing of procedure manuals. Managed plan of inspection of the MSNs and nurseries for project team and board members. Meeting with David Coombs (Plant Material and Seed Certification Specialist) of EU support to capacitate MAIL in transition for Sustainable Public Services Delivery) regarding ANNGO activities for transition phase.	
May 25	Meeting with Dr Bena and Noor Agha chairman of Ornamental NGA. They are not member of ANNGO but willing to have membership of ANNGO in the future. They request us to visit their central farm located in Qargha. Manage mission of project team and board members for inspection of the mother stock nurseries, checking the documents of the MSNs and meeting with the chairman and members of the NGAs in order to have certified saplings in Laghman, Nangarhar, Kunar provinces.	
May 26	Coordination meeting with RI SO1 on the following points <ul style="list-style-type: none"> • Supporting nursery industry in Afghanistan • Supporting new staff and field managers in the Area • Security of the field staff during the election days • Hiring of new field managers where needed, CVs collected and will shortlist soon • Review of MoU between ANNGO and RI to be sign soon • Melting some NGAs who don't have enough certified saplings production 	
May 27	Received hard and soft copy of office manual and start the editing according to the project structure and need.	
May 28	Meeting with technical staff on review of MoU between RI and ANNGO Take bank account for financial authority of ANNGO and officially all the activities handed over from previous team members. Procured necessary equipment and stationary for ANNGO staff.	
May 31	Staff coordination meeting, discussion on the result of field visit of the staff and considered the points to be discuss. Planned activities for the next month. Preparation of official document for Review Oriented Mission for review of the project	

REGULATORY SERVICES , INSPECTION, LABEL DISTRIBUTION

Date / location	Description of activities	Remarks
May 1 -5	Read in detail ANNGO By-law, and make some criteria for revision of ANNGO By-law. By-law must be open for every nursery growers to joint in Certification Scheme of ANNGO. Attend coordination meeting with RI and PHDP II	ANNGO must have comprehensive By- Law
May 6 -7	Translation ANNGO Certification Scheme Documents and Appendixes from English to Dari: <ol style="list-style-type: none"> 1. Appendix 1 (Registration of Certified Nurseries) 2. Appendix 3 (Request Form for Entering Planting Materials in ANNGO Certification Scheme) 3. Appendix 4 (Inspection Sheet for MSNs) Appendix 5 (Inspection Sheet for Certified Nurseries)	
May 10 - 14	Translation ANNGO Certification Scheme Documents from English to Dari:	

	<ol style="list-style-type: none"> 1. Traceability form 2. Request form for bud wood from MSNs 3. ANNGO labels Request From <p>Providing some eligible criteria to including ANNGO By-law for improvement</p>	
May 17 - 21	<ol style="list-style-type: none"> 1- ANNGO Staff Meeting regarding differences issues like: <ul style="list-style-type: none"> ✓ Coordination meetings with ANHDO / RI SO1 ✓ ANNGO Database ✓ Registration and inspection of NGAs / MSNs ✓ Label payments of NGAs ✓ Coordination meeting with PBTL regarding planning samplings form MSNs and propagation of colonel Rootstocks like GF677 2- Providing inventory list of and hand over to new General Manager 3- Preparing registration and inspection schedule plan for ANNGO inspectors <p>Work on Afghan NGOs law to put some necessary issues in ANNGO By-law</p>	
May 24 – 28	<ol style="list-style-type: none"> 1- Meeting with Mr.Dawid K. MAIL Capacity Building regarding ANNGO Certification Scheme, progressives, production of CPN, procedure of certified sapling productions, true to type, healthy etc. 2- Work on list of assessments species for 2014-15 ANNGO Catalogue (preparing list of necessary information's for putting in ANNGO catalogue) 3- Meeting with PHDP TA, RI SO1 PM, Mr.Noor and Mr.Athar regarding revision of ANNGO By-law, comparing Afghan NGO law with this By-law to prepared comprehensive ANNGO By-law 4- Hand over authorization of ANNGO Bank Account to new ANNGO General Manager <p>Meeting with PHDP TA, RI SO1 PM, Mr.Noor and Mr.Athar regarding EC Monitoring of ANNGO, Reporting of ANNGO, ANNGO website, ANNGO ornamental program, problem of Herat NGA with Field Manager.</p>	
May 03	Participation to field managers training, distribution of certification documents and collected required documents and also helped with ANNGO management staff to manage training.	
May 04-05	Collected field managers' contacts numbers and email addresses and also helped with RI staff in the time of contract signing with 23 field managers. Worked on field managers' contact and email addresses and entered to the computer and distributed hard copies of the certification documents.	
May 06	Translated certification documents for the field managers. These mentioned documents will be used in the field by field managers in different time in the certification program.	
May 07	Kunduz NGA's bud sold data entry has been done in last bud wood season Kunduz NGA's 36 members will purchase 292816 buds in next season Kunduz NGA's members will have enough certified saplings for next distribution for the market.	
May10–12 Laghman	Sample collection has been started from Laghman stone fruit mother stock nursery and pome fruit nurseries. The mentioned samples will be tested for virus, fungus, bacteria and nematode analysis.	
May 13 Kunar	Samples collected from Kunar NGA's stone fruit mother stock nursery for virus, bacteria and fungus analysis.	
May 14 Jalalabad	Collected all samples and sorted them and sent to Lab in Kabul for analysis	
May 17 Kabul	Kandahar bud sold data entry has been done.	
May 18	Kunduz NGA's bud sold remained data entry has been done and worked on those data which will be used for certification program.	
May 19	Worked on eastern zone data which will be used in eastern mother stocks registration and inspection programs	
May 20	Worked on 25 NGA's files and sorted all certification documents in the files.	

May 21	Trained Herat and Zabul NGAs' Field managers who's recently hired for mentioned NGAs and informed Field managers to send metal label request. These metal labels will be used in the mother tree	
May 24 Nangarhar	Nangarhar NGA's citrus mother stock nursery inspection and registration has been done. The mentioned citrus mother stock was in good condition in this year. Nangarhar NGA's members will have enough buds to propagate certified citrus saplings.	
May 25 Nangarhar	Nangarhar NGA's citrus rootstocks and citrus seed mother trees inspection and registration has been done. In the past nursery growers import certified citrus seed from other foreign countries but now it is important to mention that now the farmers are able to propagate rootstocks by cuttings.	
May 26 Nangarhar	Nangarhar NVDA and pomegranate mother stocks have inspected and registered, samples have been taken from pomegranate MSN. In pomegranate mother stock appeared diseases (mother trees are drying successively).	
May 27 Laghman	Laghman NGA's stone, pome, citrus mother stock nurseries have been inspected and registered. All mother stocks were in healthy growth and will managed which is a great step for certified material propagation.	
May 28 Kabul	Samples from Nangarhar pomegranate mother stock nursery have been given to the PBTL for testing in order to inform the MSN owners about the result of testing and its treatment. Inspection report has been written and submitted.	
May 31	Worked on entire eastern zone NGAs' mother trees and rootstocks list and given to data base manager.	
May 03 - 07	Participated three days training of field managers at Badam Bagh Kabul and prepared the training material and documents to the field managers. Kandahar NGA bud sold data entry has been completed.	
May 11 - 12	Meeting with Landamil company and deputy minister of Ministry of Agriculture, Irrigation and Livestock (MAIL) for transition of PHDCs/PHDPIL and other project transition within next few years.	
May 13 - 20	Office work, Technical staff meeting for Mother trees pruning, bud sold report collection from field managers. Prepared the ANNGO certification document for field manager of Said Khil and Kunar NGA. Preparation of MSNs document for registration and inspection. Participated in ANNGO technical staff meeting with Pablo and Enrica	
21/05/2014 Kabul	Trained Zabul and Herat NGAs new field Managers for the filed observation and record of the necessary file and form that is required for ANNGO/RI. The subjects for the training were as follows: Presentation about duties and responsibilities of FMs and the information about the new RI project with its linkage to ANNGO project, presentation about the certification documents review. This training was conduct in Kabul for the new field managers in order to properly fill the form and collect the necessary information from the field for record of ANNGO and RI.	
May 24 – 27 Laghman	Travel with board members to Kunar, Laghman and Nengerhar provinces for inspection registration of stone fruit and Citrus mother stock nurseries, inspection registration of Citrus seed mother stock nurseries and Laghman NGA citrus root stock inspection. Back to Kabul.	
May 31	make the kunar NGAs MSNs registration and Inspection report preparation	
TECHNICAL SERVICES, NC, TECHNICAL INSPECTIONS, MOTHER PLANTS, MSNs,		
Date / location	Description of activities	Remarks
May 3 - 5	Three days training programme was arranged by ANNGO for Field Managers. The subjects for the training were as follows: The first day of the training was for review of test given by FMs. The second day was presentation about duties and responsibilities of FMs and the information about the new RI project. The third day was about Presentation about the certification documents review.	

	All the Field Managers also signed their contracts with RI project.					
May 6	The irrigation director has send a letter request for PHDP/ANNGO to print labels for the ASPR project. The project has produced 700,000 seedlings of Pistachio and the project was willing to label the seedling with ANNGO brand labels. ANNGO refused to label the seedlings.					
May 07	Review of the field managers' report from the field and advise them for better improvement in the reporting as well as in the field work. The field managers has started sending the certified documents.					
May 10	staff meeting, follow up metal labels request & sample Collection data to BTL The bio tech has collected samples which are as:					
	Nr	Province	Kind of MSN	Nr of Sample	Analysis	
	1	Laghman	Stone fruit	135	For virus analysis	
	2	Laghman	Stone fruit +Pome fruit	35	For Fungus and Bacteria	
	3	Laghman	Pome fruit	2	For Nematode analysis	
	4	Kunar	Stone fruit	35	For virus analysis	
	5	Kunar	Stone fruit	14	For Fungus and Bacteria	
May 11 – 16	Certification processes follow up with FMs. Meeting with Andarab ha NGA chairman for FM issue and certification documents downloading from e-mail. Certification documents review of NGAs of Badakhshan, Ayabak and other NGAs, Meeting with RI for data collection and review of documents of certified saplings.					
May 17 - 21	Staff Meeting with new General Manager, and reviewed the on-going activities of ANNGO. Also listed the points which need to follow up for the coming weeks. MSNs data checking and corrections were made for rootstocks and MTs. certification documents review based on e-mail and review of the data,					
May 24 - 31	Review of 2014 work plan and meeting with David Coombs of Landell Mills for ANNGO activities. Worked on Database and meeting with Bagram NGA. Prepared agenda for RI meeting, worked on Database. ANNGO and RI meeting for nursery industry support and Review of field manager's certification documents, Compile all reports of 2013 and 2014 to database. Meeting with inspectors for inspection of eastern zone, Meeting with TA of ANNGO and RI for new Bi-law and log frame. Developed Catalogue new info with database manager.					
DATA-BASE & DATA PROCESSING MANAGEMENT						
Date / location	Description of activities					Remarks
May 03	Working in database and check MSNs saplings distribution list, attending FM training.					
May 04 - 05	Checking 2013 data of MSNs, maps and update the NGAs members list					
May 06	Working in certified saplings list for 2012 - 2013 - 2014 and report it to RI					
May 07	Working in report for south NGAs and print Maps of South MSNs for collecting samples for laboratory					
May 10 – 12	Working in database and check the south report of MSNs, equipment database, Purchase and Installation of antivirus for all the office computers					
MAY 13 -17	Enter 2012 labels request in database and working in database of ANNGO board finance computer, and enter the equipment list in database					
May 18 -19	Purchasing new computer, printers and other IT equipment for ANNGO staff, installation of necessary packages in the computers and install new printers to the computers. Computer and printer Working in database of ANNGO.					
May 20 - 26	Staff meeting, working in Pictures database for new catalogue 2014-2015 and print file labels.					
May 28 - 31	Developing the database report section and working in database with Head of technical services.					



Field Managers trainings for Certification documents review



Field inspection in Citrus MSN in Nengerhar province